



To support and uplift those experiencing the loss of employment by sharing career development resources, networking opportunities, prayer, and fellowship in a faith-based, compassionate, and encouraging environment.

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## VOCARE CAREER DEVELOPMENT EDUCATION SCHOLARSHIP PROGRAM

### ***Purpose***

The Vocare Networking Support Group is pleased to present scholarships that assist members who wish to support their career advancement and job search efforts through education, advanced training, and certification.

Vocare's main mission is to provide spiritual, emotional, and mental health support to the unemployed and underemployed through group and individual networking and counseling. As funding permits, we also provide financial assistance for career development education, training, and certification.

Scholarships are presented at the beginning of each quarter to selected applicants. The current maximum scholarship award is \$250 and will be reassessed as additional funding becomes available. Priority consideration will be given to regular/consistent Vocare meeting attendees/members who are actively engaged in their job search and networking efforts.

### ***Criteria***

1. Applicant must be 18 years of age or older. Previous scholarship awardees are not eligible.
2. Applicant must be unemployed or underemployed (making less than half of previous salary prior to job loss or part-time – less than 24 hours/week).
3. Applicant must demonstrate a reasonable commitment and diligence to their job search efforts and their pursuit of new career opportunities
4. Applicant must demonstrate dedication to and involvement in the Vocare Networking Support Group

### ***Application Process***

1. The deadline for scholarship applications is at noon on the 15<sup>th</sup> of each month prior to the end of the quarter. (i.e. March 15, June 15, September 15, December 15). Educational opportunities that arise outside of these parameters may still be taken into consideration.
2. Refer to criteria below for eligibility requirements.
3. Refer to application process below for a list of the supporting documents needed (i.e., notification of registration/acceptance, evidence of course completion, etc.) Incomplete applications will not be considered.
4. If any question does not apply to you in this application please put N/A in the space.
5. Type or print legibly. Illegible applications will be returned to you.
6. You will be notified by email regarding the status of your application.
7. If you have any questions about the application, please call the Vocare Vice-President, Michael MacDonald at (805) 527-8996.

### **Applicants must submit the following items:**

1. Completed scholarship application form (if handwritten, please print legibly)
2. Cover letter addressed to the board of directors containing a brief explanation of your career goals and a brief, personal statement (no more than 3 paragraphs/200 words) that describes your commitment to your career goals and how this scholarship will help you attain these goals
3. A copy of the course description or application form indicating payee (school, institution, etc.) name, address, phone, and email where applicable

**NOTES:** Scholarship funds will be awarded to the applicant upon evidence of course or certification program registration and payment made directly to the school or teaching institution. Awarding of funds in no way guarantees success or completion of the educational or career objective being pursued. Only one award will be made per person except in extraordinary circumstances. We reserve the right to rescind scholarship offers or make changes in scholarship awards without prior notice.

### **Please email or mail all documents to:**

Vocare Networking Support Group - Scholarship Program  
Attn: Michael MacDonald ♦ [mmacdonald1975@aol.com](mailto:mmacdonald1975@aol.com) (*email preferred*)  
217 Napa Court ♦ Simi Valley ♦ CA 93065

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## VOCARE SCHOLARSHIP APPLICATION

Today's Date: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Vocare Member/Attendee Since (Mo/Yr): \_\_\_\_\_ Telephone: \_\_\_\_\_

Applicant Street Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Email Address: \_\_\_\_\_

Most Recent Job Field & Industry (prior to employment loss): \_\_\_\_\_

\_\_\_\_\_

Most Recent Job Title (prior to employment loss): \_\_\_\_\_

Name of college, educational facility/organization, or vocational school that you plan to attend:

\_\_\_\_\_

Field of study, major, or certification you are pursuing: \_\_\_\_\_

Course Number: \_\_\_\_\_ Course Title: \_\_\_\_\_

Course Begins: \_\_\_\_\_ Course Ends: \_\_\_\_\_ Have you been accepted? (Y/N): \_\_\_\_\_

Are courses for a credit leading to a degree? (Y/N): \_\_\_\_\_

Tuition, Fees and Itemized Receipts Required: \_\_\_\_\_ Amount you are requesting: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

### Approval Signatures

Board President: \_\_\_\_\_ Date: \_\_\_\_\_

Other Board Member: \_\_\_\_\_ Date: \_\_\_\_\_

Approved  Denied